

BYU-Idaho Campus Online Identity Verification Policy

BYU-Idaho utilizes a multi-factor approach to identity verification for online students.

- Two-factor log-in authentication. All domestic and most international online students have two-factor log-in authentication. Rare exceptions are limited to geographic areas of the world where the two-factor system does not work with current internet access.
- Proctored assessments. Proctorio— is used for online assessment in 75% of online courses. As an institution, BYU-Idaho encourages the use of Proctorio (or other proctoring software tools including those available in Canvas) **for at least the key assessments used to assess certificate or program level learning outcomes.**
- Formative assessment processes, essays, and capstone projects are used in a variety of the courses that tend, by their nature, to eliminate and/or reduce the likelihood of other people completing course assignments. As an assessment strategy, the university has discouraged multiple choice exams whenever possible and tries to replace them with more authentic assessments of student learning.
- Online class sizes are limited so that students are known by their instructors, advisors, mentors, and tutors.
- The identity of online students is also verified through CES Honor Code (including the BYU-Idaho Academic Honesty Policy), priesthood leaders, ecclesiastical endorsements, instructors, and required internships.
- In each online course, students:
 1. must affirm to being the same person enrolled in the class and taking each assessment in the course.
 2. must affirm having read and understood the course syllabus, the BYU-Idaho Academic Honesty Policy, and the BYU-Idaho Technology Use and Security Policy.
- Instructors are responsible for identifying changes in student behavior and coursework, such as changes in writing styles, academic performance, or different behavior in group assignments. Such changes may merit an investigation by the faculty member and/or the Student Honor office to determine whether the student is in violation of the BYU-Idaho Academic Honesty Policy.
- Instructor Acknowledgement: The following instructor acknowledgment below appears on the grade roster submission: By submitting final grades, I attest that I am aware of the Student Identity Verification in Distance Learning Policy and affirm to the best of my knowledge that the students receiving grades for this course are the same students enrolled in and taking the assessments in this course.

These factors work together to ensure that students are known outside the campus or online community and make up an overall identification verification process and assessment strategy that the university believes creates a higher level of learning for students. BYU-Idaho has prioritized these factors, believing that the teacher-led cohort and Honor Code fills in any invisible gaps not already made visible through the use of Proctorio and two-factor log-in solutions. The university believes that, with this approach, it would be difficult for someone facing all of these separate points to complete a degree under a false identification undetected.

Any charges for the use of Proctorio or other proctoring software tools are included within the regular tuition charges already being paid by the student.

Student Privacy: All BYU-Idaho policies regarding student privacy and information security apply to distance education courses and faculty who are teaching these courses are expected to follow these policies. The Family Educational Rights and Privacy Act (FERPA) protects the privacy of student information in distance education by requiring, with certain limited exceptions, that the student's consent must be obtained before disclosing any personally identifiable information in the student's education records.