# INTRODUCING - I-BELONG

I-Belong provides a complete tool kit for approved campus groups to manage your activities within a private campus network, where students can connect, share, and get involved. Available through Web (ibelong.byui.edu) and the I-Belong App. To learn more, watch this short video about I-Belong features.

Campus Groups Video

#### 1. STUDENTS

- **Discover:** With I-Belong, you can explore groups and activities, as well as service and leadership opportunities.
- **Stay informed:** Students stay up-to-date on everything that is happening on campus with School News, Groups Pages, Events Calendars, and Notifications.
- **Communicate:** Share news and announcements with other group members.
- Engage: Get involved by posting, joining groups, registering for events, and answer forms and/or surveys.

Each group has a set of designated leaders (i.e. officers and advisors) with access to group management suite of tools

### 2. GROUP OFFICERS

- **Appointments:** Mentor programs have access to an appointment system for mentoring sessions.
- Checklist: Create a checklist for your group. Set goals and "To Do" lists to help you group follow up with their goals.
- **Dashboard:** Track recent activity and quickly access commonly used features such as create event, compose email, etc.
- Emails: Compose new emails using mailing lists or email templates and check delivery status.
- Events: Create events, sell tickets, track registrations and event statistics.
- Files: Upload and share photos and documents.
- **Members:** Add and manage group members or validate people who requested to join the group.
- Website: Create and/or administer group's I-Belong website, blog, and discussion boards.

## 3. ADVISORS/ADMINISTRATORS

- Integration: I-Belong can integrate with systems in place via API or RSS feeds.
- Calendars: Calendars can be synchronized with Google Calendar or Outlook.
- Additional Tools: Additional tools are available on demand.
- Training & Support: Onboarding training and troubleshooting is available through Student Support's app team. Weekly trainings or webinars are available from the provider – CampusGroups.

Contact ibelong@byui.edu for help or information.

Advisors and/or administrators have access to all the tools listed in the Officers section with additional privileges in the administration section. Here you can configure access to the platform, add users or officers, create new groups, email officers, and download lists and reports.

## **NEXT STEPS**

- Register: Click the button to register your group on I-Belong.
- On Boarding: After you have registered your group, the I-Belong team will contact you to help you complete the on boarding process.

Register Your Group

