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parkingservices.byui.edu

[BYU-Idaho Student Parking Quick Start Guide](#)

This one-page guide gives you everything you need to know to park legally and avoid tickets as a student at BYU-Idaho.

[Employee Parking Quick Start Guide](#)

[Visitor Parking Quick Start Guide](#)

BYU-Idaho has established and maintains traffic ways and parking facilities for use by faculty, staff, students, and community patrons. All university buildings and grounds are governed by rules and regulations established for the purposes of maintaining safety and order pursuant to Idaho Code 49-222 and Rexburg City Ordinance #759. Those regulations listed hereafter govern the grounds, traffic ways and parking lots of BYU-Idaho.

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1.0 **1.1 Abandoned Vehicle.**

Any vehicle left unmoved in a university parking lot for more than 10 consecutive days.

1.2 Campus.

Any Property owned and maintained by Brigham Young University-Idaho (BYU-Idaho).

1.3 Citation - Campus.

A notice of parking regulation violation issued by the Parking Services Office for which a fine is assessed. This is an administrative sanction established by the university which governs university property.

1.4 Citation - Municipal.

A notice of a municipal parking violation issued by the Rexburg police department for which a fine is assessed. This is a legal sanction established by ordinance of the City of Rexburg.

1.5 Employee (administrator, faculty, and staff)

All full and part-time administration, faculty, or staff employees working at BYU-Idaho. Student employees are not considered staff employees for the purposes of parking rules and regulations.

1.6 Financial Hold.

A hold placed on student transcripts and will not allow the release of grades or transcripts until all unsatisfied financial matters are resolved.

1.7 Fines.

An Administrative Fee that is assessed for parking violations.

1.8 Motorcycle, Moped, Scooter.

Any two or three-wheeled vehicle, with a seat, propelled by other than human power. Motorcycle parking spaces are designated on campus. Motorcycles, mopeds, and scooters must have a license plate to park on campus.

1.9 Parking Appeals Committee.

Two committees. One consisting of representatives from the employees and the second consisting of volunteers from the student body of BYU-Idaho. Both are given the responsibility of determining the validity of parking violation appeals.

1.10 Parking Permit.

A parking permit is an electronic authorization issued through the BYU-Idaho Parking Services Web Portal. There may be a paper permit issued for special events and some visitors. It enables a registered vehicle to park in designated campus areas. Physical decals and hanging tags are no longer issued or accepted for students and employees.

1.11 Parking Services Office.

A division of the BYU-Idaho Security Department is responsible for management and enforcement of university parking rules and regulations. The office is in Kimball Building Room 150N. Phone number 208-496-3030.

1.12 Resident Student.

Any student living on campus in university housing.

1.13 Student.

Any individual enrolled in university courses regardless of the number of hours carried or whether they are on track, off track, deferred, or on temporary suspension.

1.14 Visitor.

A community patron, or other party, visiting the BYU-Idaho campus who is not affiliated with the university as faculty, staff, administrator, student, their spouse, or their immediate family member living in the same household.

1.15 Non-Matriculating Student.

A community patron who is taking classes on campus during the current semester. Non-matriculating students are to be considered visitors.

2.0 Parking Permits.

2.0.1 Terms of Use:

Permits are for the exclusive use of the registered permit holder and/or their spouse. It remains the property of BYU-Idaho and may not be sold, exchanged, loaned, or given to another person. Transfers may only be completed through the Parking Services Office.

The registered permit holder is responsible for all parking violations associated with this permit.

Use of this permit signifies that the holder has read, understands, and agrees to comply with all BYU-Idaho parking regulations.

During certain university-approved events, parking lot closures may occur that temporarily invalidate all BYU-Idaho parking permits in affected areas.

Up to five vehicles may be added to a single employee user account. One vehicle may be added to a single student account. A second vehicle can be added by contacting parking services with proof of ownership for both vehicles. Each registered vehicle must have a valid license plate associated with an electronic permit. **Only one registered vehicle may be parked on campus at a time under a single permit.**

Parking permits are assigned electronically to vehicle license plates.

2.1 Required for All Vehicles.

Between 7:00 AM and 4:00 PM on weekdays, all vehicles parked in university lots and streets must have a valid electronic parking permit. Permits must be obtained through the Parking Services Web Portal. License Plate Recognition (LPR) technology is used for enforcement. Employee and student Parking Permits must be requested at parkingservices.byui.edu

2.1.1 Student Permits.

All student parking permits must be requested online at parkingservices.byui.edu.

Student permits (“N,” “S,” “C,” and “L”) may be exchanged during the first 3 weeks of the semester. Any price difference will be applied to the student account.

Students are allowed only one parking permit. The permit may only be used on vehicles registered to that student’s campus account. Permits may not be loaned or used on vehicles not associated with the account.

Shared vehicle guidelines:

- Siblings sharing a vehicle may register it on only one student account and purchase one permit.
- Married students with one shared vehicle may have only one permit.
- If both spouses have separate vehicles and wish to park on campus, each must purchase a permit.

Students may purchase one standard permit and an additional Economy (“E”) permit for a non-student spouse for \$20. The Economy permit must be assigned to a second vehicle. Student parking permits may be returned for a refund by contacting Parking Services if the return occurs before the textbook return date, as listed on the Academic Deadlines and Schedule. In person at Kimball 150N or calling 208 496 3030

2.2 Permit Holder Required to Know Policy.

Responsibility for compliance with all parking rules and regulations is assumed by the vehicles registered owner or authorized user. The responsible party should obtain and read all such regulations they will be held accountable for.

The individual receiving a permit is responsible for all violations incurred by the vehicle for which the permit is assigned, even if the vehicle incurs a citation while loaned to another.

2.3 Types of Permits.

Types of permits, fees, and periods of validity for permits have been established by the BYU-Idaho administration as described hereafter.

2.3.1 Employees "A" Permits.

Administration, faculty, and staff are entitled to one transferable "A" permit and either an "AN" or "AS" for a second vehicle. The "A" permit allows employees to park in any of the stalls on campus except for handicap, service, visitor, yellow curbs, and fire lanes. The "AN" permit allows parking in the lots marked as north zone parking. The "AS" permit will allow parking in the lots marked as south zone parking. The initial permits are provided at no cost to the employee.

Employee parking permits will expire yearly but will be auto renewed for the duration of their employment at BYU-Idaho.

The permits may be transferred between an employee's vehicles that are registered with the Parking Office.

Additional "N" or "S" parking permits may be purchased by the employee at the respective cost per semester for additional vehicles. "AS" and "AN" permit may also be purchased by employees.

Employees may share their permits with immediate family members if they are currently living in their household.

The only exceptions to this are the "H" and "L" lots; employees may not purchase "H" or "L" permits unless they have a lease agreement with the appropriate housing providers.

Temporary & Part-time Employees – Temporary and part-time employees are issued their respective permits based on the expected length of employment up to one calendar year and may be renewed if employment continues. This permit is to be used by the employee or the spouse only.

Student employees are not eligible for any type of full-time, part-time, temporary, semester, or service employee permits.

2.3.2 Retirees "A" Permit.

Those who retire from BYU-Idaho (or CES) and still have a need to park on campus will be issued one "A" permit. It will have the "AR" designation in the number on the tag.

It allows the retiree, and/or his/her spouse to park anywhere on campus, except for service, timed, Handicap, and loading zone stalls. A citation may be issued if other members of the family, or friends, use the permit for their own purposes.

If a second permit is needed, the retiree must contact the Parking Services Office and explain the need. A second permit may be issued at that time.

There is no cost to the retiree for this permit.

2.3.3 Student "N" Permit.

Students may obtain one "N" permit for a vehicle to be parked in the "North Zone" on campus. "N" permits are valid for the "North Zone" parking lots only. (See Parking Map)

The cost of the permit is \$60 per semester.

Permits are valid until the semester graduation date.

2.3.4 Student "S" Permit.

Students may obtain one "S" permit for a vehicle to be parked in the "South Zone" on campus. "S" permits are valid for the "South Zone" parking lots only. (See Parking Map)

The cost of the permit is \$60 per semester.

Permits are valid until the semester graduation date.

2.3.5 Resident "H" Permit.

Students living in the university housing Centre Square, are allowed to purchase one "H" permit for a vehicle they will be using while at BYU-Idaho. This will allow them to park in the "H" or "E" lots only. The cost of this permit is \$45 per semester. This is the only campus permit the resident will be allowed to possess.

2.3.6 Married Housing "UV" Permit.

Those living in University Village will receive up to 2 "UV" electronic permit registered to the license plate through the Parking Services Web Portal, residents will be charged for each semester the student has a lease agreement with UV.

The cost of this permit is \$45 per semester for up to two permits. UV permits can be requested at parkingservices.byui.edu Proof of vehicle ownership or registration by the resident may be required before a permit is issued

Students living in University Village may also purchase one permit of their choice, "N", "S", "C", or "E".

2.3.7 Church Lot "C" Permit.

This permit allows the purchaser to park in the 4th Ward church lot located on 2nd South and 1st East at a cost of \$60 per semester. It cannot be used in conjunction with any other campus permit.

Employees that have a current "A" permit may also park in the church lot upon notifying the Parking Office. This is necessary so that when there is a funeral, or other function at the church, we will be able to notify everyone that parks there to park elsewhere on campus that day.

2.3.8 Economy "E" Permit.

This permit allows the registrant to park in the 2nd East Lot, Seventh South Lot (Not in the Long-Term section of the lot), Sports Complex Lot (Fall and Spring semesters only), the East Stake Center Lot and the Third Stake Lot.

The cost of this permit is \$40 per semester.

2.3.9 Long Term/Overnight Lot "L" Permit.

A portion of the Seventh South Lot has been divided off and signed as the Long-Term lot. The Sports Complex parking lot on the South of 7th South is designated Long-term in the Winter

Semester only. The Long-Term lot is to be used by residents of off campus housing complexes that have contracted with BYU-Idaho. Those complexes must be for single student housing within the Rexburg P.E.D. Zone. Long-term permits are ONLY allowed in the designated "L" Lot in the Long-Term parking stalls. No other campus permits are allowed to park in "L" stalls.

You may need to move your vehicle during the semester for lot maintenance. We will notify you through your BYU-I email at least 24 hours in advance by the school and/or your housing manager. If the vehicle is not moved on the scheduled day, the vehicle may be towed at the owner's expense.

The cost of this permit is \$100 per semester.

2.3.9.1 One Day Use Permits

An "N" or "S" Day Use permit may be purchased and will be valid for the date it is issued. It is intended for those students that don't want or need to purchase a parking permit but may occasionally still want to park on campus.

The cost of this permit is \$5.00 per day.

2.3.10 Dignitary "X" Permit.

[Redacted: Obsolete section replaced by electronic permit policy].

The permit allows that person to park anywhere on campus.

This permit can be revoked only by the President's Council.

2.3.11 Employee Service Permit.

A Service Permit allows employees to park in the service stalls for a limited amount of time and grants access to all lots the "A" permit allows. Employees can have either a Service Permit or an "A" permit. The service permit is issued after an application has been filled out and signed by a Department Chair or Director and approved by the Parking Committee.

2.3.12 On-Campus Housing Manager Permits.

This permit is for managers of the housing complexes on campus. Managers are allotted two stalls by the complex, the "Housing Manager" electronic permit registered to the license plate through the Parking Services Web Portal in the vehicle. They are allowed two of these "Housing Manager" permits. These permits are also considered an "A" permit meaning the "Housing Manager" permit allows managers to park in any of the stalls on campus except for handicap, service, visitor, and fire lanes.

2.4 Visitors, Vendors, and Others.

Community patrons may obtain permits according to need. There is no charge for these permits.

These permits are valid for the specified period designated on the permit.

Visitors not directly associated with BYU-Idaho may park in any of the visitor lots or stalls without a parking permit.

If, for any reason, a citation is issued to a visitor for parking on campus without a permit, that citation will be voided upon proof of identification. Visitor permits can be requested at parkingservices.byui.edu or requested in person at Kimball 150N.

2.5 Government Vehicles.

Government vehicles with "EX" plates are treated as visitors when on official government business.

2.6 Electronic Permit Identification

Parking enforcement is now performed using LPR technology. Physical permits, decals, or hanging tags are no longer required for students and employees. Users must ensure that license plate numbers are accurately registered via the Parking Services Web Portal.

- Unregistered or incorrectly registered vehicles may be cited or booted.
- Temporary vehicles must also be registered before parking on campus.
- Shared vehicles (e.g., family members) must be registered to only one user account. The account holder is responsible for violations.

2.6.5 State-Issued Handicap Permits.

All state-issued handicap permits are valid on the BYU-Idaho campus.

State-issued handicap permits shall be placed in a way that is clearly visible to external inspection.

2.6.6 BYU-Idaho-Issued Handicap Permits.

The process to obtain a temporary handicap permit is the same as obtaining a state-issued permit with the proper state form filled out by an appropriate physician. They are only valid while parking on the BYU-Idaho campus. They are temporary; to be used by patrons while waiting for the state issued permit. Temporary BYU-Idaho-issued handicap permits are valid to either the end of the current semester or the date given by the physician. State issued handicap permits must be displayed for permanent disabilities or for disabilities that are expected to last longer than the current semester.

2.6.8 Side-by-side and UTV Permits (Four-wheelers with side-by-side seating)

Vehicles with side-by-side seating and four wheels are required to park in regular stalls with a valid BYU-Idaho vehicle parking permit and not a Motorcycle permit.

3.0 Parking Regulations.

3.1 Parking Permit Required for All Associated with the University.

A valid parking permit is required for all full and part-time administrative, faculty, and staff personnel and for all full and part-time students to park a motor vehicle in BYU-I parking lots and campus streets weekdays from 07:00 AM to 4:00 PM.

Community patrons or other visitors should obtain a parking permit from Parking Services if they are on campus Monday through Friday 7am-4pm.

3.1.1 Vehicle License Plate Required.

All motorized vehicles parking on campus must have at least a valid license plate attached to the vehicle. License plates are used to track and identify vehicles. Not having a plate attached to your vehicle will result in the vehicle being cited and/or booted. In lieu of a license plate, off road vehicles that are permitted to drive on Rexburg City streets by the city must have an off-road sticker purchased from the state of Idaho for identification purposes.

3.1.2 Vehicles Without a Front Plate

If your vehicle does not have a front plate affixed it is not allowed pull through or back into parking stalls. The rear plate must be readable by the LPR vehicle from the traffic way.

3.2 Vehicle Must Park Consistent with Permit.

A vehicle shall be parked only in the lots and stalls for which the issued permit is valid.

3.2.1 Permits per Vehicle.

Students may only park in the zone where their permit is valid. Only one permit per student.

3.3 Regulated Stalls.

Regulated stalls are identified below. No unauthorized vehicles are permitted to park in regulated stalls.

3.3.1 Service Stalls.

A service stall is designated to load or unload heavy items, be near the building when trips back and forth to a vehicle are necessary to obtain supplies, or for short appointments (30 minutes or less). Service stalls are not designed for employee parking. When a service stall is not needed the vehicle should be parked where the "A" permit allows.

Service stalls are identified by a painted white curb and/or a service sign.

Service spaces are reserved for university-owned vehicles and/or service vehicles performing authorized university business.

Enforcement is Monday through Friday 7a.m. – 4p.m., unless otherwise posted.

3.3.2 Handicap Spaces.

Handicap spaces are identified by a painted blue curb and a handicap sign.

Only vehicles operated by or for handicapped individuals and displaying a handicap permit are allowed to park in these spaces.

Handicap stalls are enforced 24 hours a day, seven days a week.

Those tampering with, misusing, and illegally possessing a handicapped permit will be referred to the Security Office, the Dean of Students, or Human Relations.

Hashed areas next to handicap stalls are considered part of the handicap stall to provide access for ramps, wheelchairs or other needs. They will be enforced as a handicap stall. They are not meant to be parked in as an individual parking stall.

If all the designated handicap stalls are full the vehicle may be parked in any "A", "N", or "S" stall in the area.

3.3.3 Visitor Spaces.

Visitor spaces are identified by a painted white curb and a visitor sign. Such spaces are reserved for community patrons.

There are four visitor parking areas on campus.

On the east side of the Manwaring Center, near Catering.

On the east end of west Viking Drive, next to the BYU-I Center.

On the west side of the Romney building, the south side of the Snow building.

On the east side of the Kimball building.

Administrators, faculty, staff, students, or their immediate family living in the same household, are not permitted to park in these spaces.

3.3.4 Student Health Center Patient Parking.

Parking stalls for the Student Health Center are in the Southeast section of the Kimball parking lot.

They are designated by a curb painted white and signs designating the stalls as reserved for "HEALTH CENTER PATIENT ONLY." If a person parks in a "Health Center Patient Only" stall and does not enter the Student Health Center or if they leave the Student Health Center and go elsewhere on campus, a citation may be issued.

3.3.5 10-Minute Pick-up and Drop-off.

10-minute pick-up and drop-off spaces are available for use by any vehicle.

Parking longer than 10 minutes constitutes a violation.

There is one stall located by the Taylor Building on the Southeast corner, one on the west side of the Benson Building, one on Center Street East of the Austin and one on the west side of Centre Square.

3.3.6 20-Minute Parking.

20-minute pick-up and drop-off spaces are available for use by any vehicle.

Parking longer than 20 minutes constitutes a violation.

These stalls are located on the east side of the Hinckley Building.

3.3.7 30-Minute Parking.

30-minute parking spaces are available for use by all members of the university community and visitors for a period of 30 minutes or less.

Parking for longer than 30 minutes constitutes a violation.

These stalls are located south of the Snow Building, east of the Manwaring Building, east of the Kimball Building, west of the Austin Building, south side of the BYU-Idaho Center, on the east side of Centre Square closest to W 7th South.

3.3.8 No Parking Zones.

"No parking" zones are identified by painted yellow curbs and/or signs. No vehicle parking is permitted in such areas. Parking outside areas designated for parking, parking adjacent to yellow curbs, and/or outside lined stalls constitute a violation.

3.3.9 Fire Zones.

Fire zones are identified by a sign and/or the curb painted red.

Vehicle parking is not permitted in these areas.

Parking in or blocking these areas constitutes a violation.

3.3.10 Motorcycle/Scooter/Moped/A.T.V./SXS Parking.

Motorcycles, scooters, mopeds, etc., may be parked at the ends of parking rows within hash painted triangular or rectangular areas and in designated motorcycle parking areas in either "A", "N", or "S" lots and in designated areas on the campus streets.

Motorcycles, scooters, mopeds, etc., may not park in a crosswalk, regular vehicle stall, or next to handicap stalls.

Motorcycles, scooters, moped, etc., must have a license plate or state issued permit to park on campus.

SXS are considered vehicles for parking and must park in a vehicle stall. A parking permit must be purchased. .

Loading zones are located at designated areas on campus and are intended for loading and unloading purposes.

Any vehicle may park up to 20 minutes in a loading zone for the designated purpose of loading/unloading.

When parking for this purpose, the flashers shall be activated. Vehicles may be cited if left unsupervised for an extended period with no loading/unloading occurring.

3.4 Parking within Stalls.

Vehicles shall be parked entirely within painted lines, when such lines are visible, and as nearly in proper position as possible when such lines are not visible (e.g., covered by snow).

3.5 Impedance of Traffic.

Vehicles shall not be parked blocking or otherwise restricting driveways and/or traffic ways.

3.6 Motorcycle Spaces.

Automobiles shall not park in motorcycle spaces and motorcycles shall not park in vehicle stalls.

3.7 Overnight Parking.

Overnight parking (1-4 a.m.) is prohibited in all lots except with an authorized permit (e.g., "L" "H") at Centre Square, Sports Complex Lot (Winter Semester ONLY) Seventh South Long-Term parking stalls. Campus related overnight activities can receive an overnight pass from the parking office who will direct you to where you can park.

3.8 Recreational Vehicles.

Recreational vehicles may be parked on a temporary basis with approval of and in a location designated by the Parking Services Office.

3.9 Parking on Sidewalks, Landscapes, etc.

Parking or driving on sidewalks or landscaped areas is prohibited except for university owned vehicles operated in the performance of necessary duties and only when authorized by Physical Facilities and/or Public Safety.

3.10 Fire Hydrants.

Parking within 15 feet of a fire hydrant is prohibited.

3.11 Diagonal Spaces.

Diagonal spaces are provided where space is limited; vehicles shall not be parked backwards in these diagonal spaces, causing the driver to enter traffic in the wrong direction when leaving the space.

3.12 Abandoned Vehicles.

Abandoned vehicles are prohibited on university property and will be removed at the owner's expense.

Any vehicle that has not been moved for more than 10 days, outside of designated overnight parking areas, shall be considered abandoned.

3.13 Repairing Vehicles on Campus.

Vehicles must be in operable condition to park on campus. No major repairs shall be made on vehicles parked in university parking lots or on campus streets.

3.14 Large Vehicles.

Vehicles larger than full-sized pick-up trucks shall not be parked on campus property on a continuing basis unless permission is provided by the Parking Office.

3.15 Exceptions/Additions.

Exceptions to parking regulations may be granted by the Parking Services Office if deemed necessary.

Additions to the parking regulations may only be made at the discretion of the Campus Planning Committee, the Campus Parking Committee, and P.E.G.

3.16 Enforcement.

Enforcement of parking rules and regulations will be accomplished by Parking Services personnel.

3.17 Days and Hours of Enforcement.

Hours of enforcement for parking permit regulations are Monday through Friday, year-round from 7 a.m. until 4 p.m. All parking regulations will be enforced after these hours, except permit related violations. On-campus housing, which includes University Village and Centre Square apartments, may be enforced at other times as indicated on the signs posted at the entrances to those lots.

Weekend and holiday enforcement will not require the need for BYU-I issued parking permits.

Days of enforcement for all parking regulations are during designated school days (beginning the first day of each semester). It does not include days during the semester when school is not in session, (i.e., designated holidays, testing days, etc.).

The days between semesters will be treated the same as weekend enforcement.

Handicap, yellow and red curbs, no parking zones, and other similar rules and regulations are enforced 24 hours a day, 7 days a week.

All parking regulations will be enforced on Sunday, except the need for BYU-I issued permits.

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3.18 Vehicles Pulling Trailers.

Vehicles pulling trailers are only allowed to park in the Sports Complex Lot or East Stake Center. The vehicle will need to have a current permit displayed. Exceptions for parking vehicles with trailers in other lots can be made through the Parking Office.

3.19 Obstructing Snow Removal.

Vehicles are not to be parked in campus parking lots during early morning snow removal operations.

If cited, the vehicle may be towed in compliance with the towing regulations.

Snow removal operations for on campus housing may be at any time, night, or day.

Housing managers will give appropriate 24-hour notice with instructions and schedule to residents to remove their vehicles.

Residents who do not comply with the notice schedule will be cited.

Vehicles must be maintained in an operable condition. See 3.13.

If cited, the vehicle may be towed in compliance with the towing regulations.

4.0 Parking Lot Designations.

4.1 North Zone Parking Lots & Streets.

4.1.1 Clarke.

The Clarke parking lot is located east of the Clarke Building and is designated for "A" permit and "Child Lab" parking.

4.1.2 Pioneer.

The Pioneer Lot is located east of the Smith building and north of Chapman and Lamprecht Hall. These lots are designated for "A" and "N" parking.

4.1.4 Manwaring.

The Manwaring parking lot is located immediately east of the Manwaring Center. This lot is designated "A" permit, "Visitor" and "Catering Pickup".

4.1.5 Taylor.

The Taylor Parking lot is located immediately west of the John Taylor Religion Building. This lot is designated "N" permits with one 10-minute parking stalls. The crosswalk separates the Taylor and the Benson lots.

4.1.6 Hart.

The Hart south parking lot is located at the southwest corner of the Hart Physical Education Building. This lot is designated "A" permit parking.

4.1.7 South Stadium.

The South Stadium parking lot is located immediately south of the football stadium on the West side of campus and connects to the North Stadium Lot. The lot designated "N" permit parking.

4.1.8 North Stadium.

The North Stadium parking lot is located immediately north of the football stadium at the northwest corner of the campus. This lot is designated "N" permit parking. There are limited parking stalls for patrons of the ORC.

4.1.9 Snow.

The Snow Building parking lot is located south of the Snow Building and east of the stadium. The Snow lot is designated "A" permit parking.

4.1.10 V.A.S.

The V.A.S. lot is located on the northeast corner of the Visual Arts Studio and is designated for "A" permit parking on the south end and "N" permit parking on the north end of the lot.

4.1.11 Kimball.

The Kimball parking lot is located to the east of the Kimball Student and Administrative Services Building.

The west section is for "A" permit parking and the east section is for "N" permit parking. There are signs and a yellow line on the pavement that divides the lot into "A" and "N" parking.

4.1.12 BYU-I Center South Lot.

The BYU-I Center South lot is located on the South side of the building and is designated for "N" permit parking.

4.1.13 BYU-I Center West Lot.

The BYU-I Center West lot is located just West of the I-center and is designated "N" for the West half & "A" for the East half.

4.1.14 Third South Lot.

This lot is located on 3rd South and is designated for "N" permit parking.

4.1.15 East Viking Drive.

This road is South of Chapman and Lamprecht Halls. It is designated for "N" permit parking.

4.1.16 North End of Center Street.

The North End Center Street lot runs North / South and goes from West Campus Drive North to the auditorium circle. It is designated for "N" permit parking.

4.1.17 West Campus Drive.

This road runs East / West just North of the Austin Building. This road is designated for "A" permit parking.

4.1.18 Second South Lot.

The Second South Lot is located on the corner of Second South and Center Street. It is designated for "N" parking.

4.2 South Parking Zone Parking Lots & Streets.

4.2.1 Benson.

The Benson Parking lot is located north of the Benson Building. The North crosswalk divides it from the Taylor lot which is designated as "N" permit parking.

The Benson lot is designated "A" permit parking.

4.2.2 Benson South Lot.

This lot is located just south and West of the Benson greenhouses, on the lower level.

This lot is designated "A" permit parking.

4.2.3 Hinckley.

The Hinckley parking lot is located on the east side of the Gordon B. Hinckley Building. This lot is designated for "A", "S", permit and 30-minute parking.

4.2.4 Auxiliary Services (retracted)

4.2.5 AG Engineering.

The Agriculture Engineering parking lot is located on the north and east sides of the AG Engineering Building.

This lot is designated as "A" permit parking.

Automotive Engineering has stalls designated for repair vehicles.

4.2.6 Ricks.

The Thomas E. Ricks parking lot is located to the East of the Ricks building. The west section is designated for "A" permit and handicapped parking. The remainder of the lot is designated for "S" parking permit.

4.2.7 South Center Street.

The South designated portion of South Center Street begins at West Campus Drive and goes south from that point to Seventh South Street.

It is designated as "S" permit parking.

4.2.8 Sage Street.

Sage Street is located between the Austin Building and the Science and Technology building.

It is designated as "S" permit parking.

4.2.9 Austin South Lot.

This lot is just south of the Austin building and accessed from Physical Plant Way.

It is designated as "A" permit parking.

4.2.10 Physical Plant Way.

This street is located between the Physical Facility Offices and the Austin Building.

The street is designated "A" permit parking only.

4.2.11 Physical Facilities Lot.

This lot is located just south of the Physical Facility Office building.

It is designated "A" permit parking only.

4.2.12 Sage Lot.

This Lot is located west of the Science and Technology building. It is designated "A" & "S" permit parking only.

4.2.13 Science and Technology Lot.

This lot is south of the Science and Technology building. It is designated as "S" permit parking.

4.3 Other Lots.

4.3.1 Seventh South Parking Lot.

The Seventh South parking lot is located on the South side of campus, just northwest of the Temple. It is designated as a commuter lot. Part of the lot contains long term parking and is designated with an "L" permit which is only available to contracted residents in specially contracted off campus housing. The remainder of the lot is considered an Economy Permit Lot and is designated with an "E" permit. All current BYU-I parking permits are allowed in an "E" lot except "L" permits.

4.3.2 Second East Lot.

This lot is located east of the Ricks building close to 2nd East St.

It is designated as "E" permit parking - all current BYU-I parking permits are allowed in an "E" lot except "L" permits.

4.3.3 Sports Complex Lot.

This lot is located on the South side of Seventh South. It is designated as "E" permit parking - all current BYU-I parking permits are allowed in an "E" lot except "L" permits. This lot is designated as "L" ONLY for the Winter semester.

4.3.4 4th Ward Church Lot.

The lot is located behind the church building on the corner of 1st East and 2nd South. It is designated "A"

and "C" permit parking. The row closest to the building is reserved for members of the 4th, 15th and student assigned wards as well as handicapped. There will be times when the lot will not be available for university parking (i.e., funerals and other church functions). When this lot is full, overflow parking is allowed in the 2nd South Lot.

4.3.5 East Stake Center Lot.

The East Stake Center Lot is located on 7th South directly to the west of the temple. It is designated as "E" permit parking - all current BYU-I parking permits are allowed in an "E" lot except "L" permits.

4.3.6 Centre Square Lots.

The Centre Square Lots are on the corner of 7th South and 1st West. These lots are on the perimeter of the Centre Square apartments on the west, north, and east sides. These lots are reserved for residents of Centre Square who have purchased an "H" (Housing) permit. No other permits are valid in the Centre Square lots. Visitors may use the lot without a permit from 4:00 PM to Curfew. Overflow parking will be provided if more permits are sold than the parking stalls available. Permit holders will be notified if overflow parking is necessary.

4.3.7 3rd Stake Center Lot.

The 3rd Stake Center Lot is located on the southwest corner of 7th South and University. It is designated as "E" permit parking - all current BYU-I parking permits are allowed in an "E" lot except "L" permits.

4.4 Rexburg City U permits.

Parking on city streets surrounding campus requires a "U" parking permit which is sold by The City of Rexburg. See their website for more information. Rexburg City parking is not maintained, regulated, or enforced by BYU-Idaho.

4.4.1 Rexburg City Ordinance #1030 prohibits overnight parking on all streets within the city limits from 2 a.m. to 7 a.m. December 15th to March 1st.

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5.0 Sanctions and Fines.

5.1 Citations.

Vehicles parked in violation of the university parking rules and regulations will receive a parking citation. Parking citations shall be placed on the front windshield or on the driver's side of a vehicle.

5.1.1 Lost Citations.

When a citation is issued to the permit holder, the owner (or authorized user), he/she is responsible for payment of all citations issued to vehicles on BYU-Idaho campus, even if the citation was lost (stolen or blown away).

5.1.2 Current Parking Violation Fines.

Parking fines at BYU-Idaho are based on the following accelerated scale.

		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
A	Handicapped	\$85	\$100	\$125	\$150	\$180

AA	Obstructing Snow Removal	\$30	\$45	\$75	\$100	\$120
AB	No Permit Attached to Vehicle	\$15	\$30	\$55	\$80	\$100
B	Health Center Parking Violations	\$85	\$100	\$125	\$150	\$180
C	Misuse of Handicapped Permit	\$85	\$100	\$125	\$150	\$180
D	Other Major Infractions	\$85	\$100	\$125	\$150	\$180
E	Stolen/Forged/Altered Permit	\$85	\$100	\$125	\$150	\$180
F	Ticket Scam	\$85	\$100	\$125	\$150	\$180
G	Towing	\$75	\$75	\$75	\$75	\$75
H	Red Curb/Barricade/Construction Zone	\$50	\$65	\$90	\$115	\$130
I	Unauthorized Use of Permit	\$50	\$65	\$90	\$115	\$130
J	Expired Time in Stall	\$35	\$50	\$75	\$100	\$130
K	Loading Zone	\$35	\$50	\$75	\$100	\$130
L	Parking in Traffic Way	\$35	\$50	\$75	\$100	\$130
M	Parking on Sidewalk or Landscape	\$35	\$50	\$75	\$100	\$130
N	Restricted Parking-Service	\$35	\$50	\$75	\$100	\$130
O	Restricted Parking-Visitor	\$35	\$50	\$75	\$100	\$130
P	Yellow Curb	\$35	\$50	\$75	\$100	\$130
Q						
R	No Visible License Plate	\$20	\$35	\$60	\$85	\$110
S	Parking in a No Parking Zone	\$20	\$35	\$60	\$85	\$110
T	Parking Outside of Stall	\$20	\$35	\$60	\$85	\$110
U	Parking Where Permit Not Valid	\$20	\$35	\$60	\$85	\$110
V	Other Minor Infractions	\$20	\$35	\$60	\$85	\$110
W	Expired Permit	\$15	\$30	\$55	\$80	\$100
X	Parked Against the Flow of Traffic	\$20	\$35	\$60	\$85	\$110
Y	Parking 1-4 a.m.	\$15	\$30	\$55	\$80	\$100
Z	Plate Must Face Traffic Lane	\$15	\$30	\$55	\$80	\$100

Receiving a parking citation within thirty-six months for any offence places the offender in the 2nd fine category. Receiving additional citations within thirty-six months will result in the offender progressing through to the 5th fine level. All subsequent fines will be issued at the 5th citation level.

5.1.3 Fine Payment.

Violation fines shall be paid at Cashier's Office, Kimball Building, Room 130, or on-line through your I-account.

The Parking Services Office is unable to process citation payments.

5.1.4 Unresolved Fines.

Unresolved Student fines will result in a financial hold being placed on the transcripts of the student permit holder.

Unresolved employee fines will result in Accounting Services initiating their approved collections protocols to collect on the debt.

5.2 Parking Education.

A student may attend a one-time parking class to have one of their first two fines waived for attendance. After the second citation the student may not receive a fine waiver even if the class is attended.

Some citations may automatically result in a referral to the Student Honor office; for employees it will be the Human Resources, or Academic VP depending on status; (i.e., "Stolen/Forged/Altered Permit", "Ticket Scam", or other severe violations as determined by Parking Services or the Appeals Committees).

Citation records are accumulative and maintained for three (3) years from the date of citation.

The Parking Education Class for students is held every Thursday evening at 7:00 pm in Kimball 245.

throughout each semester. It consists of peer instruction to teach the purpose of parking regulations.

5.3 Booting.

Vehicles may be booted for any of the following reasons:

- A. Motorized vehicle not having a license plate registered with LPR system having three or more citations third offence.
- B. (obsolete)

There is no charge to have a boot removed; it will be removed once the reason for the boot is resolved.

5.4 Towing.

These regulations and towing guidelines do not apply to vehicles that are towed from city streets.

Vehicles may be towed at the owner's expense for any of the following reasons:

- a. Parked vehicle blocking the traffic way or a driveway, or where it constitutes an immediate hazard.

- b. Left on campus property more than 10 days and determined to be abandoned.
- c. Impeding snow removal.

5.4.1 Identified Vehicles. The purpose of this regulation is to save students and employees the expense of substantial storage fees when their vehicle is towed.

Vehicles meeting the criteria for towing from university property may be towed to a designated location on campus for storage. To be stored on university property the following criteria must be met.

- a. The vehicle must be clearly identified as property of a student or employee at the university. This may be done through license plate information or BYU-Idaho parking permit information.
- b. Parking employees have issued a parking citation for the appropriate offense.
- c. The tow charges will be billed to the student or employee's personal university I-account.

5.4.2 Unidentified and Abandoned Vehicles. Vehicles that have been determined to be abandoned or cannot be clearly identified as property of students or employees of the university will be towed at the owner's expense.

The owner of the vehicle will need to contact the tow company for tow and storage costs; the charges will be the actual going rates determined by the tow company.

5.5 Ticket Scam.

Any tampering with citations by moving them, moving the vehicle to a different campus location without removing the citation from the windshield, changing the material written on them, or altering them in any way constitutes a ticket scam. Citations may not be moved from one vehicle to another or used in any way to avoid further citations.

Such behavior is dishonest will result in a citation and referral to the Dean of Students Office or Human Resources.

6.0 Appeal Procedure.

6.1 Appeal Process.

6.1.1 All Appeals.

First Appeal - Students, visitors, faculty, staff, and administrators desiring to appeal a parking citation shall appeal the citation online at . All citations should be appealed within two weeks (14 calendar days) beginning the day of receiving the citation or they may not be heard or considered. All appeals will be answered by e-mail.

6.1.2 Student Appeals.

Student appeals are sent to the Student Appeals Committee for review and disposition.

The Student Appeals Committee consists of volunteer students and a committee chair designated by the BYU-Idaho Security Office.

The committee is trained in their duties and their appeals reviewed by the BYU-Idaho Security Office, but the decisions made are those of the committee.

6.1.3 Employee Appeals.

Faculty, administrative, and staff appeals are handled by the Employee Appeals Committee.

The Employee Appeals Committee is established as follows:

The committee is comprised of five members; 2 – Faculty, 2 – Staff, 1 – Administrator who will serve as the committee chair.

The committee shall meet regularly as their schedule allows to review parking citation appeals by employees.

Repeat offenders will be referred to their supervisor, dean, or Human Relations regarding the matter and for appropriate actions to be taken.

6.2 Requests for Review of Appeal Decisions.

Decisions made by either of the Appeals Committees may be reviewed upon request of the appellant by the Parking Services Supervisor.

Requests can be submitted by email to parkingappeals@byui.edu.

6.3 "Failure-to-Display", "Parking Where Permit Not Valid", and "Improper Display" Citation Voids.

[Redacted: Obsolete section replaced by electronic permit policy].

This policy applies to all students and employees. Must have a current valid campus parking permit at time of violation.

7.0 Parking Committee.

7.1 Appointment.

The Parking Committee is appointed by the BYU-I Administration and charged with the responsibility of establishing and maintaining parking rules and regulations which govern university property.

The Parking Committee is a sub-committee of the President's Council, and all recommendations of the Parking Committee are submitted to them for final approval.

7.2 Committee Members.

The Campus Parking Committee is appointed by the University Resources Vice-President. The members are representatives of the students, faculty, staff, and administration of BYU-Idaho.

7.3 Suggestions.

Any parking suggestions may be submitted to the Parking Committee through the Parking Services Office, a member of the committee, or the University Resources Vice-President.

8.0 Waiver of Liability.

Waiver.

Any person desiring to use the traffic ways, grounds and/or parking facilities of BYU-I does so at his or her own risk.

BYU-Idaho assumes no liability for vehicles parked or driven on university property.

9.0 Sign Legend.

9.1 "A" lot parking only.

No student parking permitted. "A" permit holder, visitors with permits, and others as authorized may park in these lots.

9.2 "N" or "S" lot parking.

General parking is open to students, visitors, faculty, staff, and administrators with a valid "N", "S" or visitor permit.

9.3 "H" lot parking.

Parking for students residing in on-campus housing. Only "H" and temporary overnight permits allowed.

9.4 "E" lot parking.

General parking open to students, faculty, staff, and administrators with a valid "E" permit or any valid campus permit Except the area designated for Long Term "L".

9.5 "C" lot parking.

Lot specific parking only with authorized "C" permits which are valid in 4th Ward lot or "E" lots.

9.6 "L" Long Term parking.

Long term overnight parking is a lot designated for contracted off campus housing residents. Only those showing the "L" permit will be allowed to park in this area. The "L" permit is not valid in other lots on campus.

10.0 Shared Vehicle.

A situation may occur when there is a shared vehicle either with married couples, or other family members, where one of the parties has acquired sufficient citations to have reached the fifth level in fines. If this occurs, it will be necessary to contact the Parking Services office as soon as possible.

The vehicle and permit may be transferred to the other party, but the citations will follow. If the newly registered party receives a citation, he/she will have to contact the Parking Services office immediately to appeal the citation, explaining the transfer. Failure to do so will result in the citation being charged at the highest level.

Each situation will be considered on its own merits.

Quick Start Guides

BYU-Idaho Student Parking Quick Start Guide – Fall 2025

This one-page guide gives you everything you need to know to park legally and avoid tickets as a student at BYU-Idaho.

1. Request Your Permit

- Go to: www.parkingservices.byui.edu
- Log in with your BYU-Idaho credentials
- Choose the permit that applies to you (e.g., N, S, L, Housing)
- You can register up to 2 vehicles to your account
- Only one of your registered vehicles may be parked on campus at a time

2. Know Where You Can Park

- Check signs in lots: they tell you what permit type is required
- Housing permits only work in Housing areas
- Don't park in visitor, handicap, timed, service, or reserved stalls unless authorized

3. Avoid Common Violations

- Not registering your plate
- Parking in the wrong zone or lot
- More than one car parked on campus under your permit
- Blocking driveways or curbs (especially red or yellow ones)

4. Need Help or Have Questions?

- Visit the Parking Services Office: Kimball 150N
- Website: www.parkingservices.byui.edu
- Email: parkingservices@byui.edu

Follow us on Instagram for updates:

◆ Employee Parking Quick Start Guide

1. Register your vehicle at www.parkingservices.byui.edu.
2. Select the appropriate employee permit (e.g., A, AN, AS).
3. Employee permits will auto-renew yearly for the duration of employment.
4. Do not park in visitor stalls, housing areas, or timed zones.
5. Questions? Contact Parking Services in Kimball 150N.

◆ Visitor Parking Quick Start Guide

1. Visitors must register for a permit at www.parkingservices.byui.edu or in person at Kimball 150N.
2. Visitor permits are not necessary in assigned visitor stalls and open zones during off-hours.
3. Do not park in housing lots unless you have the housing visitor permit, If your vehicle is registered and has a visitor permit assigned you may park in an A, N, S, or E lot.
4. For assistance, contact Parking Services.